

**OFFICIAL PROCEEDINGS OF THE
CITY COMMISSION OF THE
CITY OF SCOTTVILLE, MICHIGAN**

The 1197th Regular Commission Meeting of the Scottville City Commission was held on November 3, 2008 at 7:30 p.m. and called to order by Mayor Begue.

Roll Call was taken with the following members present:

Commissioners	Joseph Baxter Leon Begue Jeffrey Gilchrist Richard L. Maki Bonnie Pfefferle Andrew Peterson
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Absent	Ronald Merrill
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Also, in attendance, were City Manager Hansen, Deputy Clerk Howe, Chief Nichols and Attorney Thompson.

APPROVAL OF THE MINUTES

Motion, by Gilchrist and seconded by Peterson, to approve the 1196th Regular Meeting Minutes. Motion carried.

APPROVAL OF THE BILLS

Motion, by Maki and seconded by Baxter, to approve the bills in the amount of \$69,847.09. Motion carried.

HEARING OF THE CITIZENS

Brittney Hoszkiw made a request to close South Main Street for the Santa Parade on December 6.

COMMUNICATIONS

City Manager Hansen stated she enclosed correspondence from Charter Communications regarding changes in their rates.

Hansen noted the last day to see the Michigan Heritage Barns Exhibit is November 7 and she encouraged anyone who has not seen it yet, to stop by and check it out.

REPORTS

Hansen stated we received a refund of approximately \$13,500 from MMRMA, the City's liability insurance carrier. She noted this was the second year the City has received a refund from them.

Hansen stated Northwood's Signs removed and repaired the "Welcome to Scottville" signs and replaced the one at McPhail Field against her wishes. Hansen had asked them not put the sign back up until spring due to the damage it would receive from plowing, but Northwood's Signs stated the sign was reinstalled at a different height that would prevent any damage from the snowplows. Hansen asked the Commission if they want the sign removed until spring or if they want to keep it up. The Commission unanimously agreed to leave the sign up.

Hansen stated because winter will be upon us shortly, she wanted to know how the Commission wanted to enforce the sidewalk ordinance. Currently property owners in the business district are responsible for clearing their sidewalks of snow and ice. If they are in violation of the ordinance they can be written a ticket of not less than \$50.00. Hansen noted her concern with this approach is the sidewalks may not get cleared. Her recommendation would be to have the sidewalks cleared off at the property owner's expense. She noted in either case a property owner would be sent one notice each year regarding their violation. Hansen also asked if the Commission wanted the snow removal contracted out or if they wanted City crews to remove the snow. She noted the one disadvantage for having City crews be responsible for the removal of the snow is they may be too busy plowing streets and not be able to remove the snow until late in the day or not at all. It was the consensus of the Commission to hire someone to remove the snow and ice on a as needed basis for those property owners in violation of the City Sidewalk Ordinance and charge back the cost to the property owner.

CITY ATTORNEY

Attorney Thompson was in attendance. He stated he had been to court a couple of times regarding tickets.

POLICE DEPARTMENT

Chief Nichols was in attendance. No reports were available. He anticipates being back to work on December 3.

TREASURER'S REPORT

Treasurer Swiatlowski was not in attendance. No reports were available.

ADDITONS AND DELECTIONS TO THE AGENDA

New Business # 2 –Street Closure for Santa Parade
New Business # 3 – Back Hoe Tractor

OLD BUSINESS

Hansen stated the auditors have asked to have a written formal policy in place for how the City pays their bills. She noted the City is not changing any of their procedures that are currently in place. Motion, by Baxter and seconded by Pfefferle, to amend the Listing of bills to be Paid Policy. Motion carried.

NEW BUSINESS

Hansen stated money was budgeted this year for repairs to the pool at Riverside Park. No major repairs have been made to the pool since it was added to the park in the mid 1990's, but the floor of the pool has become extremely rough and needs some attention. Park Manager Cheri Wicklund contacted some businesses who specialize in pool maintenance. Two bids were received and she is recommending Tindall Construction of Muskegon be awarded the bid, even though their bid was higher, because their bid included a new plaster coat and two new drain covers that are required to be used by the State of Michigan. Baxter stated after looking at the pool himself, he did not feel the pool needed any major work done to it and would like to hold off until spring and to make a decision once the pool is uncovered and everyone can get a better look at it. Gilchrist confirmed Hansen's statement that repairs are necessary. Hansen stated she needs to schedule the work now with Tindall Construction, because their dates are booking up fast. Motion, by Peterson and seconded by Maki, to award the pool repair bid to Tindall Construction in the amount of \$7,700. Motion carried.

Motion, by Baxter and seconded by Maki, to close Main Street from Maple to the railroad tracks on December 6 for approximately half an hour to allow for the Santa Parade. Motion carried.

Hansen stated West Mi Power contacted her regarding the Municipal League's program that is available for upgrading the backhoe tractor that the City bought from them two years ago. The options which are available are: no payments for one year and in one year from now the

City would make one payment in the amount of \$13,673.62, which would provide the City with a new backhoe right now or the City could make monthly payments of \$558.00 over a period of two years or for \$12,276.50 the City can trade in the old tractor and purchase a new one now. Hansen stated the program works similar to leasing a vehicle. Hansen stated no money was budgeted for a new tractor this year and there has been discussion in the past of being on a two-year equipment replacement schedule. Hansen stated even though the current backhoe is not exactly what the DPW wanted, it serves its purpose. It was Hansen's recommendation to wait one more year and hope West Mi Power can offer these same options at that time. It was the consensus of the Commission to not upgrade the backhoe tractor at this time.

HEARING OF THE CITIZENS

None.

COMMISSIONERS REPORTS AND COMMENTS

None.

ADJOURN

It was moved by Commissioner Gilchrist and seconded by Commissioner Maki to adjourn. So carried at 7:50 p.m.

Leon Begue, Mayor

Amy S. Hansen, City Manager

Recording Secretary
Deborah A. Howe, Deputy Clerk